



## 2019-2020 RAP Tax Cultural Funding Application

*Notice: All supporting documents submitted to the Washington County RAP Advisory Board are subject to audit by the Washington County Clerk's Office.*

### Cover Page

Name of Entity: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Website: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Total 2020 Projected Budget: \_\_\_\_\_

RAP Funds Requested: \_\_\_\_\_

RAP Funds Purpose (Operating, Capital, Special Event): \_\_\_\_\_

Applications that are complete, concise, and clear will receive priority consideration from the RAP Advisory Board.

## Entity Information

### Type of Entity

\_\_\_\_\_ Private Non-Profit with 501(c)(3) letter

\_\_\_\_\_ Private Non-Profit with 501(c)(3) letter from Financial Sponsor

\_\_\_\_\_ Publicly Owned or Operated

### Board Information (Executive Members Only)

Name	Title	Phone Number
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Number of Board Meetings per year: \_\_\_\_\_ Are minutes of board meetings kept? (Y/N) \_\_\_\_\_

How many participating individuals are in the applying entity (Paid and Non-Paid)? \_\_\_\_\_

### Financial Information

Complete the Summary Financials Worksheet (<https://portal.washco.utah.gov/rap/downloads/>). Use the space below to provide necessary details not included in the Summary Financials Worksheet.

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## **Presentations/Events Information**

How many performance days, exhibit days, or event days will be offered in the coming RAP tax award year? \_\_\_\_\_

What is the total number of patrons that will attend your performances/exhibits/events? \_\_\_\_\_

If possible, estimate the number of patrons that will attend from outside Washington County. \_\_\_\_\_

Will there be any free events offered? If so, please explain (please limit response to 100 words).

If you charge for certain events, are discounts offered to specialized groups such as veterans, the disabled, or students? If so, please explain.

Will your entity collaborate with any other Washington County cultural or arts organizations? If so, please explain.

Will your entity provide any educational opportunities, such as symposiums or hands on learning? If so, please explain.

For the RAP funds requested, describe the timeline for the expenditure of RAP funds. (RAP funds awards are generally dispersed by April 1 of the award year)

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## **Washington County Benefit Information**

How will your entity and the RAP funds requested contribute to the artistic and cultural development of Washington County? (Please limit response to 100 words)

How will your entity and the RAP funds requested contribute to the economic development of Washington County? (Please limit response to 100 words)

How will your entity and the RAP funds requested benefit the citizens of Washington County? (Please limit response to 100 words)

How will the RAP funds requested provide incremental improvement and/or expansion of your entity's current offering? (Please limit response to 100 words)

If RAP funds are awarded, how will your entity recognize and promote the Washington County RAP funding? How will the RAP Tax logo be used? (Please limit response to 100 words)

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## Signature Page and Additional Provisions

By signature below the Entity Representatives confirm understanding and acceptance of the following additional administrative provisions:

1. Although applicant entities may receive advance written indications of amounts that are expected to be approved and disbursed, actual disbursements of RAP Tax funds to support cultural activities are subject to tax receipts availability.
2. Prior to funds being dispersed, applicant entity will receive written notice of the RAP award. The entity will be required to respond in writing that awarded funds will be used as specified in this application. Additionally, if there are intervening changes to the original spending plan of the RAP award, those changes must be specified.
3. Any funds awarded as part of the 2019-2020 RAP Tax funding cycle that remain unused as of February 1, 2021 will be returned to Washington County.
4. The Grant Report is required to be completed at the completion of the spending of the RAP award, the completion of intended purpose of the reward, or the due date of the Grant Report, whichever comes first. The Grant Report form is available at <https://portal.washco.utah.gov/rap/downloads/>. The completed report can be mailed or emailed to the Washington County Commission Office (Attn: Cheyenne Bentley).
5. A copy of 501(c)(3) letter for Entity or Fiscal Sponsor of Entity as applicable based upon Type of Entity checked above has been mailed or emailed to Washington County Commission Office (Attn: Cheyenne Bentley).
6. All supporting documents provided to the Washington County RAP Advisory Board are subject to audit under the direction of the Washington County Clerk's Office.

Prepared By

Board Member

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Signature of Entity Contact

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Signature of Board Member

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Print Name of Entity Contact

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Print Name of Board Member

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Title

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Title

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Date

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Date

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