



2025 RAP Tax Cultural Funding Application

Notice: All supporting documents submitted to the Washington County RAP Advisory Board are subject to audit by the Washington County Clerk's Office.

Cover Page

Name of Entity: _____

Office Address: _____

City: _____ State: _____ ZIP: _____

Website: _____

Contact Person: _____

Title: _____

Contact Phone: _____

Contact Email: _____

Total 2025 Projected Budget: _____

RAP Funds Requested: _____

RAP Funds Purpose (Operating, Capital, Special Event): _____

Provide Brief Description of Purpose: _____

Mailing Address: (For Check Disbursement): _____

OR Check Box to Pick up when Ready:

Applications that are complete, concise, and clear will receive priority consideration from the RAP Advisory Board.

Entity Information

Type of Entity

- _____ Private Non-Profit with 501(c)(3) letter
-All Organizational DBA's must be included with the Master Organization
- _____ Private Non-Profit with 501(c)(3) letter from Financial Sponsor
-How many years have you used a Financial Sponsor?
- _____ Private Non-Profit Organization
- _____ Publicly Owned or Operated

What is the Principal Service of your Organization? (Music, Theater, Dance etc.)

Board Information (Executive Members Only)

Name	Title	Phone Number	Years Served
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Number of Board Meetings per year: _____ Are minutes of board meetings kept? (Y/N) _____

How many full-time people are there in your organization?

How many part-time people are there in your organization?

How many people in your organization are unpaid volunteers?

Financial Information

Complete the Summary Financials Worksheet (<https://portal.washco.utah.gov/rap/downloads/>). Use the space below to provide necessary details not included in the Summary Financial Worksheet.

Presentations/Events Information

How many performance days, exhibit days, or event days will be offered in the coming RAP tax award year? Performance Days _____ Exhibit Days _____ Event Days _____

What is the total number of patrons that will attend your performances/exhibits/events?
Performance Days _____ Exhibit Days _____ Event Days _____

Estimate the percentage of patrons that will attend from outside Washington County. _____
(Number) **OR** (Percentage)

Will there be any free events offered? If so, please explain (please limit response to 100 words).

If you charge for certain events/activities, are discounts offered to specialized groups such as veterans, the disabled, or students? If so, please explain.

Will your entity collaborate with any other Washington County cultural or arts organizations? If so, please explain.

Will your entity provide any educational opportunities, such as symposiums or hands on learning? If so, please explain.

For the RAP funds requested, describe the timeline for the expenditure of RAP funds. (RAP fund awards are generally dispersed by March 31st of the award year) Be specific about how RAP funds will be used.

Washington County Benefit Information

How will your entity and the RAP funds requested contribute to the citizens, & economic development of Washington County? (Please limit response to 150 words)

How will the RAP funds requested provide incremental improvement and/or expansion of your entity's current organization? (Please limit response to 100 words)

If RAP funds are awarded, how will your entity recognize and promote the Washington County RAP funding? How will the RAP Tax logo be used? (Please limit response to 100 words)

Do you receive any money from the Tourism Tax Advisory Board? (TRT or TRCC)

Yes ____ No ____

If yes, how much?

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Signature Page and Additional Provisions

By signature below the Entity Representatives confirm understanding and acceptance of the following additional administrative provisions:

1. Although applicant entities may receive advance written indications of amounts that are expected to be approved and disbursed, actual disbursements of RAP Tax funds to support cultural activities are subject to tax receipts availability.
2. Prior to funds being dispersed, applicant entity will receive written notice of the RAP award. The entity will be required to respond in writing that awarded funds will be used as specified in this application. Additionally, if there are intervening changes to the original spending plan of the RAP award, those changes must be specified.
3. Any funds awarded as part of the 2025 RAP Tax funding cycle that remain unused as of February 1, 2025 will be returned to Washington County.
4. The Grant Report is required to be submitted to the County at the completion of the spending of the RAP award on the due date set forth by the RAP Tax Advisory Board. The Grant Report form is available at <https://portal.washco.utah.gov/rap/downloads/>. The completed report can be mailed or emailed to the Washington County Commission Office (Attn: Sarah Lloyd).
5. A copy of 501(c)(3) letter for Entity or Fiscal Sponsor of Entity as applicable based upon Type of Entity selected on page 2 of the application has been mailed or emailed to Washington County Commission Office (Attn: Sarah Lloyd). **Please include this, even if you have already submitted one previously.**
6. All supporting documents provided to the Washington County RAP Advisory Board are subject to audit under the direction of the Washington County Clerk's Office.

Prepared By

Board Chair

Signature of Entity Contact

Signature of Board Chair

Print Name of Entity Contact

Print Name of Board Chair

Title

Title

Date

Date

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